



Bihar State Electronics Development Corporation Limited

CIN : U31900BR1978SGC001317

(A Government of Bihar Undertaking)

Beltron Bhawan, Shastri Nagar,
Patna-800 023, Bihar

Phone: 0612- 2281242, **FAX:** 0612-228 1857, **website:** www.bsedc.bihar.gov.in

Bihar State Electronics Development Corporation Limited (B.S.E.D.C. Ltd), a Government of Bihar undertaking designated by Government of Bihar as a State Designated Agency (SDA) for implementation of IT & e-Governance projects across Bihar including Central and State MMP's, offers challenging career opportunities to professionals and is currently in the lookout for qualified and experienced professionals for recruitment on contract basis as per details given below:

Name of the Post	: Deputy General Manager (Finance).
Number of Post	: 1 (One) Unreserved
Upper Age Limit	: Maximum age shall be 62 years on 31.03.25
Method of Recruitment	: On contract basis
Mode of Selection:	: Walk –in- Interview.

Reservation:

- (1) As per Govt. of Bihar rules of reservation.
- (2) The present advertised post is for unreserved category.

Requisite Certificates/Documents:

- (1) Medical fitness certificate issued by Civil Surgeon/ Assistant Civil Surgeon.
- (2) Copy of Pension Payment Order and Last Pay Certificate.
- (3) Affidavit for not having any pending departmental proceedings/ criminal cases/ vigilance cases/ cases of any gross misconduct against applicant.

Work experience:

- (1.1) The officers should be retired from Central/State Govt./PSU/Authority/Society/and Federation.
- (1.2) The retired officers should not be below the rank of Deputy General Manager (Finance)/ Deputy General Manager (Account)/ Deputy General Manager (Finance & Account).

Remuneration:

(For officers appointed on contract basis)

(i) Pay scale: As per GAD, Bihar Govt. circular No.-10000 dated-10.07.15, the in hand remunerations will be the total of last drawn salary plus dearness allowance (as applicable) minus the pension amount including dearness allowance (as applicable). The monthly remuneration will be fixed for the complete contract period.

OR

(ii) If pension is not applicable then we will pay 75% of last pay (i.e., Basic +D.A). The monthly remuneration will be fixed for the complete contract period.

Period of Appointment:

:

The period of contract shall initially be for 1 year which can be extended on yearly basis up to two years with mutual consent as per requirement.

Job Location: BSEDC Ltd. Registered Office, Patna

General conditions:

(For applicants on contract basis)

Applications in the prescribed format (in duplicate) from desirous and eligible persons may be submitted along with the following documents:-

- (a) An Affidavit from the applicant indicating that not having any pending departmental proceedings/ criminal cases/ vigilance cases/ cases of any gross misconduct against him.
- (b) Self-attested photo copies of documents for proof of age, qualification, experience, caste. etc. should be attached with an application. Original certificates will, however, be scrutinized/ verified at the time of interview.

Instructions:

1. **How to Apply:**

- a. Applications shall be made in the prescribed format given at Annexure A.
- b. The applications complete in all respect should be forwarded to the Managing Director, Beltron Bhawan, Shastri Nagar, Patna-800023 and through email on Email id- mdbeltron@bihar.nic.in
- c. The last date for submission of application by applicant is **12:00 P.M, 24th April 2025.**
- d. Incomplete application or application submitted in a different format is liable to be summarily rejected.

2. Applications which are received after the prescribed date and time will not be considered. BSEDC takes no responsibility for any delay in receipt of application or loss thereof in postal transit.
3. The cutoff date for considering the age and experience of candidates will be taken as on 31.03.2025.
4. Mode of Selection will be walk in interview. BSEDC reserves the right to modify the selection procedure, if deemed fit.
5. Any candidate who knowingly or willfully furnishes incorrect or false particulars or suppressed material information, their candidature will be liable to be cancelled at any stage of the selection. If the candidate qualifies in the selection process and subsequently it is found that he/she does not fulfill the eligibility criteria, his/her candidature will be cancelled and if appointed, the contract would be terminated without any notice or compensation.
6. The decision of BSEDC in all matters would be final and binding, and no correspondence in this regard would be entertained.
7. The advertisement and format of application is available on the website – www.bsedc.bihar.gov.in. The interested candidates having requisite qualification & experience are requested to download the application form and fill it up and paste the recent colour passport size photograph on the application format and report to Sri Rakesh Ranjan, GM (Adm.), BSEDC Ltd. at the following address with requisite certificates/ documents for Walk-in-Interview on the scheduled date & time.
 - (1) Sri Rakesh Ranjan, GM (Adm.),
Bihar State Electronics Development Corporation Ltd.,
Email id- mdbeltron@bihar.nic.in
 - (2) Date/Time of Interview- 24.04.2025, 03:00 P.M
 - (3) Venue of Interview- Beltron Bhawan, Shastri Nagar, Patna-23Candidates are requested to bring all certificates/testimonials in original along with one set of photo copy of all certificates/ testimonials, two passport size photo with them at the time of Interview.
8. The interested candidates may submit their application along with photocopies of requisite documents beforehand.
9. For any queries/ information candidates can get in touch with the company on official Tel. no.- 0612 2281857/ 6012 2281242

Sd/-
Managing Director

Annexure-A

Bihar State Electronics Development Corporation Ltd.

APPLICATION FORM

(Please fill the form in Capital letters only)

1. Post Applied for : Deputy General Manager (Finance).

2. Gender : Male / Female / Others

3. Name of the Candidate :

4. Father's/Mother's/Husband's Name :

5. Date of Birth (DD/MM/YY) : _____, Age as on (31.03.2025): _____

6. Address for communication :

7. Email address : _____

(All communications from the Beltron will be made to this e-mail address given by you).

8. Contact Numbers:

a) Landline _____

b) Mobile _____

(All communications from the Beltron will be made to this mobile no. given by you).

9. Educational / Professional / Technical Qualification (Starting from Class 10th onwards). Please attach a separate sheet if required.

Examination passed	Discipline/ Specialization/ Subject	Board/University	Year of Passing	Duration of Course (In Months)	Percentage of marks	Division

Please affix recent passport size photograph

10. Experience starting from present to previous. Please attach a separate sheet if required.

Department / Organisation	Designation and Pay Band and Grade Pay / Scale	From	To	Brief description of duties

1. Please state whether you meet eligibility criteria? Yes / No

2. Please explain how you are eligible?

3. Additional information, if any, which you would like to mention in support of your candidature for the post. (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training, (iii) work experience over and above stated in the OM and (iv) Publications)